

**MOFFAT WATER SUPPLY CORPORATION**  
**5460 LAKEAIRE BLVD., TEMPLE, TEXAS 76502**  
**TEL: 254.986.2457 FAX: 254.986.2530**  
**www.moffatwatersupply.com**

Moffat Water Supply Corporation (MWSC) held a Monthly Board Meeting on **Monday, October 20, 2025**, at 5:30 p.m., located at Moffat Community Center, 13410 Kuykendall Mountain Road, Temple, Texas, 76502.

**Board Members Present:**

Russell Coufal, President  
John Bockhold, Vice President  
Dewitt Mayfield, Secretary/Treasurer

**Board Members Absent:**

Paul Carr, Director  
Gerry Collier, Director

**Staff Members:**

Damon Boniface  
Rebecca Miller

**Guests:**

Bryan Miller

**1. Call to order.**

President Coufal called the meeting to order @ 5:36 p.m.

**2. Presiding Officer Determined if a quorum is established.**

President Coufal established a quorum.

**3. Invocation.**

General Manager Damon Boniface.

**4. Pledge of Allegiance to the flag.**

President Coufal led the Pledge of Allegiance.

**5. Discussion and possible action to adopt the order of the day.**

Motion by Secretary/Treasurer Dewitt Mayfield and seconded by Vice President John Bockhold.

Motion Carried 3-0.

**6. Public Comments.**

None

**7. Discussion and possible action to approve the minutes from the September 15, 2025, Monthly Meeting.**

Motion to approve the minutes from the September 15, 2025, Monthly Meeting made by Secretary/Treasurer Dewitt Mayfield and seconded by Vice President John Bockhold.

Motion Carried 3-0.

**8. Discussion and possible action to approve the Financial Report from September 2025 and disbursements to date, subject to audit.**

Motion made to approve the Financial Report for August 2025 and disbursements to date, subject to audit made by Secretary/Treasurer Dewitt Mayfield, and seconded by Vice President John Bockhold.

**Motion Carried 3-0.**

**9. Discussion and possible action on capital improvement financial assistance through the Texas Water Development Board for the proposed new drinking water well and water loss reduction.**

GM Boniface reported an increase in the number of meters failing to meet minimum industry accuracy standards. These meters were installed in 2012 when Moffat upgraded to an Automatic Meter Reading (AMR) system. Over time, the internal mechanical components have begun to wear out, resulting in meter failure. This inaccuracy leads to both revenue loss and unaccounted for water loss.

To date, staff have replaced approximately 300 of the original meters, with about 1,200 still in service. In response to these issues, staff have increased testing of the original meters to 50 per year, in line with Texas Water Development Board (TWDB) recommendations. So far, 40 meters have been tested, and 80% failed to read accurately.

GM Boniface recommended including a complete meter conversion in the Project Information Form (PIF) that RJN is preparing for submission to the TWDB Water Loss Assistance Fund for replacing leaking waterlines. Based on discussions with Neptune (Core & Main), the estimated cost to upgrade from the current AMR system to an Advanced Metering Infrastructure (AMI) system is \$1,200,000. This estimate includes meter replacements, engineering services and contingencies

GM Boniface outlined several benefits of the AMI system compared to AMR, highlighting improvements in accuracy, real-time monitoring, leak detection, and customer service. He introduced Bryan Miller from Neptune (Core & Main), who provided a detailed demonstration of the AMI system and its advantages for both water utility management & operations and customer relations.

GM Boniface also reported that certain sections of the existing waterlines are currently operating at over 85% capacity based on the number of service connections. These conditions require corrective action to ensure compliance with TCEQ regulations. Using system drawings, he explained the current constraints and proposed targeted improvements to alleviate capacity issues without replacing entire waterline segments. The estimated cost for these waterline improvements is \$3,000,000, which includes construction, engineering, and contingencies.

GM Boniface recommended including these waterline improvements in the PIF being prepared by Walker Partners for submission to the TWDB Drinking Water State Revolving Fund for drilling a new well.

Motion made to approve procuring financial assistance through designated funding options provided by TWDB for the proposed meter system upgrade and waterline capacity improvements, made by Secretary/Treasurer Dewitt Mayfield and seconded by Vice President John Bockhold.

**Motion Carried 3-0.**

**10. Discussion and possible action to approve the proposed water service agreement for prospective economic development real estate.**

GM Boniface presented two visual maps outlining the proposed Certificate of Convenience and Necessity (CCN) boundary change to include a future RV Park within Moffat's service area. The City has indicated it would permit Moffat to provide water service to the RV Park by expanding Moffat's CCN boundaries, subject to approval by the Public Utility Commission.

Under the proposed agreement, the City may, at a future date, choose to reclaim the property and assume ownership of Moffat's line extension, which will be constructed at the developer's expense. Should this occur, Moffat will valve off the line extension, and the City will become responsible for supplying the RV Park with its own water source.

GM Boniface recommended accepting the City's proposed terms and conditions for servicing the RV Park. He stated the developer is not only responsible for the waterline extension but also, reimbursing Moffat for legal and engineering fees related to their project.

Motion made to approve the proposed water service agreement to prospective economic development real estate made by Vice President John Bockhold and seconded by Secretary/Treasurer Dewitt Mayfield.

**Motion Carried 3-0.**

**11. Discussion and possible action to approve payment application from Alterman, Inc., for Pump Station 1 capital improvements project.**

Motion to approve payment application from Alterman, Inc., for Pump Station 1 made by Vice President John Bockhold and seconded by Secretary/Treasurer Dewitt Mayfield.

**Motion Carried 3-0.**

**12. Receive Bluebonnet WSC monthly report.**

The court and hearing date are pending for the remaining easements needed for the Spring Valley Project. If there is a settlement, they will move forward with the project. The rate increase of \$4.00 per thousand gallons will be sometime in Spring 2026.

**13. Receive Director's comments.**

The Board has no additional comments.

**14. Receive General Manager's report.**

GM Boniface has no additional comments.

**15. Adjourned.**

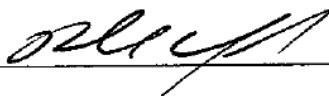
Meeting adjourned at 6:15 P.M.

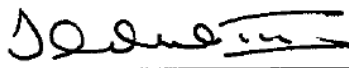
Motion to adjourn made by Vice President John Bockhold and seconded by Secretary/Treasurer Dewitt Mayfield.

**Motion Carried 3-0.**

*Meeting adjourned at 6:15 p.m.*

Subject to approval by the Board of Directors at the next Monthly Board Meeting on November 17, 2025.

Signed by: Presiding Officer 

ATTEST: Secretary/Treasurer 

NOTE: A USB memory stick or Compact disk of this meeting is available upon request.

- 1 Agenda items may be considered, deliberated, and/or acted upon in a different order than set forth above.*
- 2 The Moffat Water Supply Corporation is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodation and equal opportunity for effective communications will be provided upon request. Please contact the office at 254-986-2457 at least 24 hours in advance if accommodation is needed.*
- 3 Citizens who desire to address the Board on any matter may sign up to do so prior to the beginning of this meeting. Public comments will be received during this portion of the meeting. Please limit comments to 3 minutes. No discussion or final action will be taken by the Board at this meeting.*
- 4 During the meeting, the Board reserves the right to go into executive session for any of the purposes authorized under V.T.C.A., Government Code, Chapter 551, for any item on the above agenda or as otherwise permitted by law.*