



**MOFFAT WATER SUPPLY CORPORATION**  
**5460 LAKEAIRE BLVD., TEMPLE, TEXAS 76502**  
**TEL: 254.986.2457 FAX: 254.986.2530**  
[www.moffatwatersupply.com](http://www.moffatwatersupply.com)

Moffat Water Supply Corporation (MWSC) held a Regular Board Meeting at 6:00 pm on Monday, August 21, 2017, at Corporation headquarters, located at 5460 Lakeaire Blvd., Temple, Texas, 76502.

**Board Members Present:**

Dwayne Lantz, President  
Bernardine Reynolds, VP  
Cheryl Traudt, Secretary/Treasurer  
Margaret Young, Director  
Dewitt Mayfield, Director

**Board Members Absent:**

**Staff Members:**

James Stewart  
Rebecca Miller

**Guests:**

Gil Gregory (MRB\*Gray)  
Edgar Bounds  
J.C. Wall, II  
J.C. Wall, III  
Buddy & Nancy Robinson  
Chris Butler

1. ***Call to order.***

President Lantz called the meeting to order at 6:00 pm.

2. ***Presiding Officer determine if a quorum is established.***

President Lantz determined that a quorum was established.

3. ***Pledge of Allegiance to the Flag.***

Led by President Lantz.

4. ***Discussion and possible action to adopt the order of the day.***

VP Reynolds so moved, seconded by Director Young. Motion carried 5-0.

5. ***Public Comments***

None.

6. ***Introduction of Mr. J.C. Wall's company, B.K. Home Development***

Mr. J.C. Wall, II and Mr. J.C. Wall, III introduced selves to Board and reported their plat for Nibling Lane development is under review by Bell County, not yet approved.

7. ***Discussion and possible action to waive impact fees for Edgar Bounds' Moffat Spring Addition.***

Mr. Bounds addressed the Board claiming prior infrastructure investment waived all future impact fee requirements for new meters in the Moffat Spring subdivision. Mr. Bounds presented a copy of a 1984 bank Letter of Credit and subsequent draw for water improvements i/a/o \$32,000. In the absence of any MWSC minutes or written agreement supporting Mr. Bounds' claim as to waivers, President Lantz noted the Board's duty to adhere to the Tariff. President Lantz asked Staff to conduct a reasonable-time search of when impact fees were instituted. Discussion only; no action taken.

8. ***MRB\*Gray Project Manager Gil Gregory – Engineering Report & Update on Well #3; Proposal for Water Modeling Study, and Proposal for new Subdivision Assessments***

Project Manager Gil Gregory reported an alternative approach to land purchase for Well #3 is deemed feasible. In this scenario, the existing Tanglewood Subdivision standpipe would be demolished, and Well #3 would be drilled on that MWSC-owned site with overhead storage also constructed on said site. Project cost drops to just over \$2MM. Preliminary Engineering Report will be updated accordingly.

Gregory also presented a proposal to develop a Water Distribution System Model for use in stress-testing MWSC system under various scenarios of growth and/or expansion. Estimated time to delivery is 4-6 weeks at cost not to exceed \$5,000.00.

Gregory also presented a proposal to conduct professional reviews of service requests for proposed developments at a cost not to exceed \$2,500 per review.

Discussion only; no action taken.

*Consent Agenda Items 9 thru 14... President Lantz requested each be considered individually.*

**9. Consider and approve the minutes from July 17, 2017 board meeting.**

Motion to approve by VP-Reynolds; seconded by Director Mayfield. **Motion carried 5-0.**

**10. Discussion and possible action to approve the financial report for July 2017 and disbursements to date, subject to audit.**

Sec'y-Treas Traudt stated expense authority limits need to be observed. Motion to approve by Director Young; seconded by Director Mayfield. **Motion carried 5-0.**

**11. Discussion and possible action for additional repairs to Cat backhoe.**

\$4,300 has been spent to-date with a quote for *additional* repairs necessary i/a/o \$5,300. President Lantz moved to repair at additional cost of \$5,300 but to not use repaired backhoe pending sale; seconded by Sec'y-Treas Traudt. **Motion carried 5-0.**

**12. Discussion and possible action to approve repairs to network system to Operations Building.**

GM Stewart presented proposals by Castle-Tech (recommended by Lighthouse IT) for wireless cabling i/a/o \$350 or overhead cabling i/a/o \$1,171.15. VP-Reynolds moved to approve a \$350 wireless bridge; seconded by Director Mayfield. **Motion carried 5-0.**

**13. Discussion and possible action to approve proposals by MRB\*Gray for Water System Modeling program and New Subdivision Assessments.**

Director Mayfield moved to accept proposals by MRB\*Gray to update an old Bury Partners Water System Impact Modeling program and make it available for MWSC use at cost not to exceed \$5,000 and to engage MRB\*Gray engineering services to review future subdivision service requests at a cost not to exceed \$2,500 per review; seconded by Director Young. **Motion carried 5-0.**

**14. Manager's Summary.**

GM Stewart presented his summary document noting both wells are currently offline until 8/31 to intentionally raise the Bluebonnet minimum for next fiscal year. Discussion only; no action taken.

**15. Action Log Updates.**

Reviewed. Discussion only; no action taken.

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**16. Closed Session. IAW V.T.C.A Government Code, Chapter 551.074 Personnel Matters.**

**17. Closed Session. IAW V.T.C.A Government Code, Chapter 551.07206 Deliberations Regarding Contracts Being Negotiated.**

**18. Closed Session. IAW V.T.C.A Government Code, Chapter 551.076 Deliberations Regarding Security Devices.**

President Lantz closed Regular Session at 8:05 pm, moving to Executive Session at 8:10 pm for executive session matters.  
President Lantz reopened Regular Session at 8:34 pm.

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**19. Closed Session. IAW V.T.C.A Government Code, Chapter 551.074 Personnel Matters.**

Discussion only; no action taken.

**20. Closed Session. IAW V.T.C.A Government Code, Chapter 551.07206 Deliberations Regarding Contracts Being Negotiated.**

None.

**21. Closed Session. IAW V.T.C.A Government Code, Chapter 551.076 Deliberations Regarding Security Devices.**

None.

**22. Directors' Comments.**

Budget workshop sessions tentatively scheduled for Saturday, 9/16 at 9am (prior to next regular Board meeting on 9/18.) Special meeting, if needed, may be scheduled for evening of 9/28.

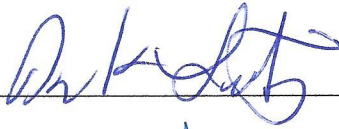
**23. Adjourn.**

VP Reynolds moved to adjourn; seconded by Director Mayfield. **Motion carried 5-0. Meeting adjourned at 8:45 pm.**

Subject to approval by the Board of Directors at the next regular Board Meeting on September 18, 2017.

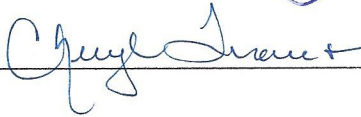
Signed by:

Presiding Officer



ATTEST:

Secretary/Treasurer



NOTE: A USB memory stick or Compact disk of this meeting is available upon request.

<sup>1</sup> Agenda items may be considered, deliberated and/or acted upon in a different order than set forth above.

<sup>2</sup> The Moffat Water Supply Corporation is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal opportunity for effective communications will be provided upon request. Please contact the office at 254-986-2457 at least 24 hours in advance if accommodation is needed.

<sup>3</sup> Citizens who desire to address the Board on any matter may sign up to do so prior to the beginning of this meeting. Public comments will be received during this portion of the meeting. Please limit comments to 3 minutes. No discussion or final action will be taken by the Board at this meeting.

<sup>4</sup> During the meeting, the Board reserves the right to go into executive session for any of the purposes authorized under V.T.C.A., Government Code, Chapter 551, for any item on the above agenda or as otherwise authorized by law.