

**MOFFAT WATER SUPPLY CORPORATION**  
**5460 LAKEAIRE BLVD., TEMPLE, TEXAS 76502**  
**TEL: 254.986.2457 FAX: 254.986.2530**  
**www.moffatwatersupply.com**

Moffat Water Supply Corporation (MWSC) held a Monthly Board Meeting on **Monday, September 15, 2025**, at 5:30 p.m. located at Moffat Community Center, 13410 Kuykendall Mountain Road, Temple, Texas, 76502.

**Board Members Present:**

John Bockhold, Vice President  
Dewitt Mayfield, Secretary/treasurer  
Paul Carr, Director  
Gerry Collier, Director

**Board Members Absent:**

Russell Coufal, President

**Staff Members:**

Damon Boniface  
Rebecca Miller

**Guests:**

**1. Call to order.**

Vice President John Bockhold called meeting to order @ 5:33 p.m.

**2. Presiding Officer Determined if a quorum is established.**

Vice President John Bockhold established a quorum.

**3. Invocation.**

General Manager Damon Boniface.

**4. Pledge of Allegiance to the flag.**

Vice President John Bockhold led the Pledge of Allegiance.

**5. Discussion and possible action to adopt the order of the day.**

Motion by Director Paul Carr and seconded by Secretary/Treasurer Dewitt Mayfield.

**Motion Carried 4-0.**

**6. Public Comments.**

None

**7. Discussion and possible action to approve the minutes from the August 18, 2025, Monthly Meeting.**

Motion to approve the minutes from August 18, 2025, Monthly Meeting made by Secretary/Treasurer Dewitt Mayfield and seconded by Director Paul Carr.

**Motion Carried 4-0.**

**8. Discussion and possible action to approve the Financial Report from August 2025 and disbursements to date, subject to audit.**

Motion made to approve the Financial Report for August 2025 and disbursements to date, subject to audit made by Secretary/Treasurer Dewitt Mayfield and seconded by Director Gerry Collier.

**Motion Carried 4-0.**

**9. Moffat Water Supply Corporation Board of Directors shall convene into Executive Session pursuant Texas Government Code, Section 551.074, personnel matters.**

The Board of Directors entered Executive Session at 5:38 P.M. and returned to Open Session at 5:51 P.M.

**10. Discussion and possible action on personnel matters.**

**No motion- tabled.**

**11. Discussion and possible action to approve Fiscal Year 2026 draft operating and capital budgets.**

GM Boniface stated that water sales included the proposed \$4 increase to the base rate, which would help offset increased operating expenses, future planning, and the anticipated decrease in interest income once the pump station project is paid in full. He further discussed in detail the proposed operating increases to each of the affected expense items and discussed the decrease in employee health insurance and water quality testing. GM Boniface stated the proposed budget is fiscally sound and the total increase in operating expenses is 1.81%. He stated that if the base rate increase is approved, we will send a notice to the membership, indicating that the change will take effect on November 15, allowing customers ample time to prepare.

GM Boniface explained the proposed capital projects for fiscal year 2026, along with their estimated costs. It was suggested that we budget \$75,000 for procuring loan funds for the new well through the Texas Water Development Board, Drinking Water State Revolving Fund (DWSRF), and well permitting. GM Boniface stated the DWSRF is highly competitive because it offers principal forgiveness and lower interest rates compared to the DFund, which is currently a 4.5% interest rate. If approved, project funding would not be available until calendar year 2027. He suggested we procure Walker Partners' professional services for this effort and develop the necessary supporting engineering documents.

Motion to approve Fiscal Year 2026 draft operating and capital budgets made by Secretary/Treasurer Dewitt Mayfield and seconded by Director Gerry Collier.

**Motion Carried 4-0.**

**12. Discussion and possible action to procure financial assistance for drilling a new drinking water well for compliance with T.C.E.Q. source water capacity requirements.**

GM Boniface stated we are approximately three hundred meters away from reaching the 85% capacity rule, which requires an entity to begin planning for increasing their source water capacity and be able to demonstrate that effort to T.C.E.Q. If another large subdivision develops within Moffat's CCN, we will reach 85% capacity sooner. He also stated that well water is considerably less expensive to treat and deliver compared to purchasing water from Bluebonnet. Additionally, an extra well provides greater resiliency for our customers. As mentioned when discussing the fiscal year 2026 capital budget, GM Boniface stated we should pursue financial assistance using the DWSRF.

Motion to procure financial assistance for drilling a new drinking water well for compliance with T.C.E.Q. source water capacity requirements made by Secretary/Treasurer Dewitt Mayfield and seconded by Director Paul Carr.

**Motion Carried 4-0.**

**13. Discussion and possible action to approve proposed changes to Moffat WSC's Tariff, by updating the Cross Connection Control and Backflow Testing Program.**

GM Boniface uses visual aids to explain in more detail an air gap, and the different back flow devices used for protecting the water supply based on the type of potential contaminant. He stated the device must be installed and tested by a licensed backflow tester or plumber, per TCEQ.

**No motion.**

**14. Discussion and possible action to approve payment application from Alterman, Inc., for Pump Station 1 capital improvements project.**

Motion to approve payment application from Alterman, Inc., for Pump Station 1 made by Secretary/Treasurer Dewitt Mayfield and seconded by Director Paul Carr.

**Motion Carried 4-0.**

**15. Receive Bluebonnet WSC monthly report.**

Mr. Mayfield mentioned its on the agenda for Bluebonnet to increase maximum rate (gpm) for Spring Valley and Pendelton WSC.

Mr. Mayfield stated there is a court hearing date for the three remaining easements needed for the Spring Valley Project. If a settlement is reached, they will proceed with the project. The rate increase of \$4.00 per thousand gallons will be sometime in Spring 2026.

**16. Receive General Manager's report.**

GM Boniface has no additional comments.

**17. Adjourned.**

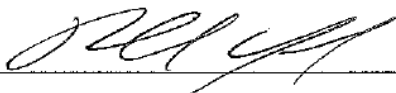
Meeting adjourned at 7:20 P.M.

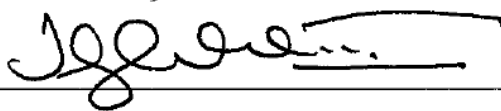
Motion to adjourn made by Director Paul Carr and seconded by Director Gerry Collier.

**Motion Carried 4-0.**

*Meeting adjourned at 7:20 p.m.*

Subject to approval by the Board of Directors at the next Monthly Board Meeting on October 20, 2025.

Signed by: Presiding Officer 

ATTEST: Secretary/Treasurer 

NOTE: A USB memory stick or Compact disk of this meeting is available upon request.

- 1 Agenda items may be considered, deliberated and/or acted upon in a different order than set forth above.*
- 2 The Moffat Water Supply Corporation is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal opportunity for effective communications will be provided upon request. Please contact the office at 254-986-2457 at least 24 hours in advance if accommodation is needed.*
- 3 Citizens who desire to address the Board on any matter may sign up to do so prior to the beginning of this meeting. Public comments will be received during this portion of the meeting. Please limit comments to 3 minutes. No discussion or final action will be taken by the Board at this meeting.**
- 4 During the meeting, the Board reserves the right to go into executive session for any of the purposes authorized under V.T.C.A., Government Code, Chapter 551, for any item on the above agenda or as otherwise authorized by law.*