



## MOFFAT WATER SUPPLY CORPORATION

5460 LAKEAIRE BLVD. TEMPLE, TEXAS 76502

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### Notice of Annual Membership Meeting for Moffat Water Supply Corporation

1. The Annual Membership Meeting (Meetings) for the Moffat Supply Corporation Will Be held at the Moffat Volunteer Fire Department, located at 5660 Lakeaire Blvd, Temple Texas. The meeting will start at 7:00 pm on Monday, the 18<sup>th</sup> day of January, 2016.
2. Members will sign-in with the (Independent Election Auditor) or her/his designated representative, as they enter the meeting for purposes of validating a quorum and to ensure that the member had not previously submitted a ballot vote.
3. Those Members who are present at the meeting and who will be voting will be provided with an authorized ballot to vote from the (Independent Election Auditor) or her/his designated representative.
4. Members who want to address the Board or the Membership must sign-in on a separate sheet provided by the Presiding Officer indicating the topic they would like to discuss. Members will be given three minutes each to speak.
5. No Motions may be accepted or action taken on issues brought up at the meetings from the floor. All action items will be included on the posted agenda. Members can request that items be placed on the agenda for future annual (or special) members meetings or for future meetings of the Board of Directors. This limitation is required by the public notice requirements of the Texas Open Meetings Act and is not an attempt to limit any member's access to the Board of Directors or the membership.

### Agenda for the Annual Membership Meeting

1. Pastor Carl Love will offer the invocation (Prayer)
2. Pledge of allegiance
3. Presiding Officer calls the meeting to order at 7:00 PM
4. Presiding Officer calls for the eligible members present at the meeting to submit their Ballots to the Independent Election Auditor.
5. Independent Election Auditor reports a quorum is present by counting all of the eligible ballots received prior to the day of the meeting and the eligible ballots received at the meeting.

6. The Independent Election Auditor may appoint someone to assist in counting the ballots.
7. Presiding Officer will excuse the Independent Election Auditor to count the Ballots in a separate area.
8. Reading and approval of the previous Annual Membership meeting Minutes by the Membership.
9. Update Reports
  - a. Independent Auditor's report (Financials)
  - b. Guest speaker Shelly Rabroker (AMR) Neptune Meters.
  - c. General Managers Report.
  - d. Board Presidents Annual report.
10. Open or Public Forum: Comments from members who signed up to speak- Limited to three minutes each.
11. Election Results
  - a. Independent Election Auditor provides the Presiding Officer of the Board of Directors with a written report of the election results for Directors positions, and amendments to the bylaws.
  - b. Presiding Officer announces election results for Board of Directors, and Bylaw amendment.
  - c. In the case of a tie vote, resolve by drawing lots under the direction of the Independent Election Auditor.
  - d. The Election auditor will re-count ballots if necessary (requested by any member) and publicly announces the results.
  - e. Presiding officer introduces newly elected Directors and if no objections, declares them as Board members to immediately assume the position of directors.
12. Closing comments by president.
13. Meeting Adjourned

After adjournment of the annual meeting, The Presiding Officer will conduct a Regular Monthly Board Meeting to elect officers, and to discuss and possibly take action on items as specified on the posted agenda.