

MOFFAT WATER SUPPLY CORPORATION
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Moffat Water Supply Corporation (MWSC) held a Regular Board Meeting on **Monday, May 15th, 2023**, at the Moffat Community Center, located at 13410 Kuykendall Mountain Road, Temple, Texas, 76502.

Board Members Present:

Lafonda Brown, President
Russel Coufal, Vice President
Dewitt Mayfield, Secretary/Treasurer
Paul Carr, Director
John Bockhold, Director

Board Members Absent:

Staff Members:

Damon Boniface
Rebecca Miller
Bailey Sanford

Guests:

Elizabeth Ferry

1. Call to order.

President Brown called the meeting to order at 5:29pm.

2. The Presiding Officer determines if a quorum is established.

President Brown determined that a quorum was established.

3. Invocation.

Led by General Manager Boniface

4. Pledge of Allegiance to the Flag.

Led by President Brown.

5. Discussion and possible action to adopt the order of the day.

Motion to approve by Vice President Russel Coufal and seconded by Paul Carr.

Motion carried 5-0.

6. Public Comments.

No public comments.

7. Discussion and possible action to approve the Minutes from the April 17th, 2023, Regular meeting.

Motion to approve made by Sec./Treas. Dewitt Mayfield, seconded by John Bockhold

Motion carried 5-0.

8. Discussion and possible action to approve the Financial Report for April 2023 and disbursement to date, subject to audit.

GM Boniface discusses that he is happy to report the decline in water loss by 5%.

MWSC did proceed with the second test for meter accuracy on Well 2. The first test showed the meter was reading 24% low and the second test showed 100.6% accurate.

The manufacturer will be sending MWSC a new meter head while the old meter head will be further tested.

MWSC hired a company to do acoustic leak detection in certain areas of Moffat.

Motion to approve made by Sec./Treas. Dewitt Mayfield and seconded by Paul Carr

Motion carried 5-0.

9. Discussion and possible action to approve the hydrogeological services report for Well 1 and 2, conducted by R.W. Harden and associates.

GM Boniface introduced Liz Ferry, who is with R.W. Harden. She is principal partners with the firm. She and her team have been working with MWSC to make improvements on Well 1&2.

GM Boniface had sent draft reports and flow chart summaries to the board for further information on the next steps to submit a permit application to Clearwater Underground Water Conservation District to request permit approval to draw more from the aquifer.

Liz explains what the test does for our wells and the efficiency of them and goes on to show what improvements need to be made to the well for it to run at its best. Each well is running above 70% efficiency. Liz will be able to send GM Boniface the modified hydrogeological report to address the 20% increase request. To get a permit amendment through CUWCD could take up to 60 days.

Dewitt asked about the process for requesting an increase in water usage and Liz did respond with it being quite a process because of the steps needed in justifying MWSC needing to draw more water.

The contract with Bluebonnet WSC was also brought up in question by Dewitt and whether our minimum water usage would still need to be reached even with more well water. Damon made clear that the Bluebonnet WSC water usage is based off our annual usage so it will be changed as we use more well water. Damon and Liz do still have edits to make the hydrogeologic reports so it will be further advised at the next meeting.

Approval will be needed for GM Boniface to move forward working with R.W. Harden and CUWCD on the permit amendment process.

Motion to approve made by sec./Treas. Dewitt Mayfield and seconded by John Bockhold

Motion carried 5-0.

10. Discussion and possible action to approve the proposal from walker partner for professional services involving water systems model update and calibration.

GM Boniface stated the new elevated storage tank is estimated to go online in July. Walker partners will update MWSC's system model to include the new EST by gathering pressure recordings at six different points within the water system. This will ensure a better representation of the system. This will help MWSC see where in the system the higher-pressure points are. The estimated cost is \$15,000.

Motion to approve by Sec./Treas. Dewitt Mayfield and seconded by Director Paul Carr

Motion carried 5-0

11. Discussion and possible action to approve the application for payment and change order from Maquire Iron Inc. for construction related to the new 200,000-gallon elevated storage tank located on Jubilee Springs Rd.

GM Boniface states there will be three more payments due at most after this payment to Maguire Iron. Filling and disinfecting the tanks will take place once the water sample analysis comes back clear. The estimated timeline for the new EST to be online is July. The amount due for the presented payment application for Maguire Iron is \$ 35,221.25.

Motion to approve by Sec./Treas. Dewitt Mayfield and seconded by Russel Coufal

Motion carried 5-0

12. Discussion and possible action to approve the application for payment and change of orders from K & R Flanigan Construction LLC, for construction related to installing a new 3-inch water line on Moffat Loop and Terrell Lane.

GM Boniface states in his report that there are two change orders in the project. The total for both change orders is \$6,971.00. Total cost for the project will be \$83,612.50. Which is still under budget for MWSC. The first change order came when they were trenching and had to go into the road. This caused them to need to install a temporary line for the effected customers.

Flanigan Construction also found an area where three meters were tied into a 1" inch line that ran under the road and the most you can have are two meters on a 1" line. MWSC and Flannigan fixed that as they were on the project as well. GM Boniface recommends that the board approve the payment application presented in the amount of \$51,822.33.

Motion to approve by Director Paul Carr and seconded by Dewitt Mayfield

Motion carried 5-0

13. Report on Bluebonnet WSC monthly board meeting, April 18th, 2023.

Dewitt Mayfield had stated that the meeting only lasted 3 minutes. The members talked about the project on Spring Valley and the meeting had ended. No updates other than that.

14. General Manager Report.

GM Boniface stated that himself and Staff member Rebecca Miller have been working hard on the QuickBooks online conversion. Staff are getting ready for TCEQ Lead and Copper sampling. The team are also preparing the new TCEQ required Lead Service Line Inventory that is due next year. President Brown stated that the state will have funding opportunities available to help water systems prepare for this project. GM Boniface stated that he is also aware of this, and staff are gathering information on funding opportunities.

15. Director's Comments.

John Bockhold asked about the new employee and what experience he had. GM Boniface stated he will be brand new and starting fresh. President Brown thanked everyone for their time and showed appreciation toward the staff.

16. Adjourn.

Motion to approve by Sec./Treas. Dewitt Mayfield and seconded by John Bockhold

Motion carried 5-0.

Meeting adjourned at 6:28 pm.

Subject to approval by the Board of Directors at the next regular Board Meeting on June 19, 2023.

Signed by: Presiding Officer *Rafonda Brown*

ATTEST: Secretary/Treasurer *J. J. [Signature]*

NOTE: A USB memory stick or Compact disk of this meeting is available upon request.

1 Agenda items may be considered, deliberated and/or acted upon in a different order than set forth above.

2 The Moffat Water Supply Corporation is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal opportunity for effective communications will be provided upon request. Please contact the office at 254-986-2457 at least 24 hours in advance if accommodation is needed.

3 Citizens who desire to address the Board on any matter may sign up to do so prior to the beginning of this meeting. Public comments will be received during this portion of the meeting. Please limit comments to 3 minutes. No discussion or final action will be taken by the Board at this meeting.

4 During the meeting, the Board reserves the right to go into executive session for any of the purposes authorized under V.T.C.A., Government Code, Chapter 551, for any item on the above agenda or as otherwise authorized by law.