

**MOFFAT WATER SUPPLY CORPORATION**  
**5460 LAKEAIRE BLVD., TEMPLE, TEXAS 76502**  
**TEL: 254.986.2457 FAX: 254.986.2530**  
[www.moffatwatersupply.com](http://www.moffatwatersupply.com)

Moffat Water Supply Corporation (MWSC) held a Regular Board Meeting on **Monday, July 18, 2022**, located at Moffat Community Center, 13410 Kuykendall Mountain Road, Temple, Texas, 76502.

**Board Members Present:**

Lafonda Wilsey, President  
Russell Coufal, Vice-President  
Jeff Haugh, Director  
Dewitt Mayfield, Director  
John Bockhold, Director

**Board Members Absent:**

**Staff Members:**

Damon Boniface  
Rebecca Miller

**Guests:**

Susie Tuerck

**1. Call to order.**

President Wilsey called the meeting to order at 9:04 AM.

**2. Presiding Officer determine if a quorum is established.**

President Wilsey determined that a quorum was established.

**3. Invocation.**

Invocation led by General Manager Boniface.

**4. Pledge of Allegiance to the Flag.**

Pledge of Allegiance led by President Wilsey.

**5. Discussion and possible action to adopt the order of the day.**

Motion to approve by Vice-President Coufal, seconded by Director Mayfield.

**Motion carried 5-0.**

**6. Public Comments.**

Susie Tuerck stated she had to replace her hot water heating elements twice, and feel MWSC is responsible for those damages and seeking reimbursement for her out of pocket expenses.

**7. Discussion and possible action to approve the minutes from May 16, 2022, Regular Meeting.**

Motion to approve minutes from May 16, 2022, Regular Meeting made by Director Mayfield, seconded by Director Haugh.

**Motion carried 5-0.**

**8. Discussion and possible action to approve the Financial Report for May and June 2022 disbursements to date, subject to audit.**

Damon noted the meter count is 2030 – will reach point where we will need to procure additional source water prior to reaching that number.

Motion to approve the Financial Report for May and June 2022 made by Director Mayfield.

**Motion carried 5-0.**

**9. Discussion and possible action to approve conflict of interest letter from Board President.**

Director Mayfield requested that TRWA endorse the letter provided and verify the board is acting in compliance with State Code. General Manager Boniface stated TRWA provides limited legal guidance and to obtain an endorsement, would have to come from David Carpenter's office. Vice President Coufal suggested the board seek further counsel from Mr. Carpenter.

Motion to table item until further discussion with Mr. Carpenter made by Director Mayfield, seconded by Vice-President Coufal.

**Motion carried 5-0.**

**10. Discussion and possible action to approve Tariff updates for Moffat Water Supply Corporation.**

General Manager Boniface stated the Board needs to update the Tariff by adopting a Capital Fee for all future service requests and revise the meter tampering section. GM Boniface stated he is still waiting for TRWA to provide specific verbiage to use and action by the Board is not required this month.

**No Action Taken.**

**11. Discussion and possible action to approve contractor's application for payment number one (1). Maquire Iron. Inc., for construction of new 200,000-gallon elevated storage tank.**

GM Boniface presented Maquire's payment request and described work complete for the reporting period and recommended payment in the amount requested, \$399,909.70.

Motion to approve contractor's application for payment made by Director Haugh, seconded by Vice-President Coufal.

**Motion carried 5-0.**

**12. Moffat Water Supply Corporation Board of Directors shall convene into Executive Session pursuant Texas Government Code, Section 551.074, personnel matters.**

*Adjourned for Executive session: 9:36am.  
Re-Convene into Regular Session: 9:47am.*

**13. Discussion and possible action on personnel matters.**

Motion to approve the recommendations made by Director Mayfield, seconded by Director Haugh.

**Motion carried 5-0.**

**14. Discussion and possible action to approve Fiscal Year 2023 draft Operations & Maintenance and Capitol Improvement budgets.**

Director Mayfield presented this O&M budget need to seek bids for Well 2 project. Motion to approve Fiscal Year 2023 draft Operations & Maintenance and Capitol Improvement budgets made by Vice-President Coufal, seconded by Director Bockhold.

**Motion carried 5-0.**

**15. General Manager's Report**

General Manager Boniface stated staff is very busy and operators are staying hydrated during extreme temps. Paystar will go live August 11<sup>th</sup> and we will send out 2 different notifications to the membership along with alerts, and email. General Manager Boniface also mentioned TWDB is scheduled to our loan request on August 18<sup>th</sup>.

**a. Engineer's Report**

MRB design phase for pump station 1 has been pushed from original completion date of May 2022 to October 2022.

**16. Director's Comments.**

Director Haugh thanked staff for work on budget. President Wilsey thanked staff for being vigilant about safety in extreme weather conditions.

**17. Adjourn.**

Motion to adjourn made by Director Mayfield, seconded by Director Haugh.

**Motion carried 5-0.**

*Meeting adjourned at 10:25 am.*

Subject to approval by the Board of Directors at the next regular Board Meeting on September 19, 2022.

Signed by: Presiding Officer Rafonda Wilsey

ATTEST: Vice President Russell Cortel

NOTE: A USB memory stick or Compact disk of this meeting is available upon request.

- <sup>1</sup> Agenda items may be considered, deliberated and/or acted upon in a different order than set forth above.
- <sup>2</sup> The Moffat Water Supply Corporation is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal opportunity for effective communications will be provided upon request. Please contact the office at 254-986-2457 at least 24 hours in advance if accommodation is needed.
- <sup>3</sup> **Citizens who desire to address the Board on any matter may sign up to do so prior to the beginning of this meeting. Public comments will be received during this portion of the meeting. Please limit comments to 3 minutes. No discussion or final action will be taken by the Board at this meeting.**
- <sup>4</sup> *During the meeting, the Board reserves the right to go into executive session for any of the purposes authorized under V.T.C.A., Government Code, Chapter 551, for any item on the above agenda or as otherwise authorized by law.*