



MOFFAT WATER SUPPLY CORPORATION
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Moffat Water Supply Corporation (MWSC) held a Regular Board Meeting following the Annual Meeting on Monday, January 21, 2019, at Moffat Volunteer Fire Station, located at 5660 Lakeaire Blvd., Temple, Texas, 76502.

Board Members Present:

Lafonda Wilsey, President
Kevin Harmon, Vice President
Cheryl Traudt, Secretary/Treasurer
Margaret Young, Director
Russell Coufal, Director

Board Members Absent:

(none)

Staff Members:

Andrew Klarman
Rebecca Miller

Guests:

Gil Gregory, MRB*Gray

1. *Call to order.*

President Wilsey called the meeting to order at 7:38 pm.

2. *Presiding Officer determine if a quorum is established.*

President Wilsey determined that a quorum was established.

3. *Discussion and possible action to adopt the order of the day.*

Vice-President Harmon moved to adopt the order of the day, seconded by Director Young. **Motion carried 5-0.**

4. *Public Comments.*

No public comments.

5. *Board of Directors shall elect a President*

Director Harmon nominated Lafonda Wilsey for President. Sec'y-Treasurer Traudt nominated Director Harmon; seconded by Director Young. Director Harmon declined the nomination for President. Sec'y-Treasurer Traudt then seconded the nomination of Lafonda Wilsey as President. **Motion carried 5-0.**

6. *Board of Directors shall elect a Vice-President*

Sec'y-Treasurer Traudt nominated Kevin Harmon for Vice-President, seconded by Director Young. **Motion carried 5-0.**

7. *Board of Directors shall elect a Secretary-Treasurer*

Director Young nominated Cheryl Traudt for Secretary-Treasurer, seconded by Vice-President Harmon. **Motion carried 5-0.**

8. *President appoints committee(s)*

President Wilsey named Director Young and Director Coufal to the Personnel Committee. President Wilsey named Sec'y-Treasurer Traudt and Vice-President Harmon to the Finance Committee. President Wilsey named Vice-President Harmon as MWSC Representative to Bluebonnet WSC Board with Director Coufal to serve as Alternate.

9. *Discussion and possible action to approve the minutes from the December 17, 2018 Regular Meeting.*

Motion to approve by Vice-President Harmon; seconded by Director Young. **Motion carried 5-0.**

10. *Discussion and possible action to approve the Financial Report for December, 2018 and disbursements to date, subject to audit.*

Motion to approve by Director Young; seconded by Vice-President Harmon. **Motion carried 5-0.**

11. *Discussion and possible action to approve the Aycock Road Water Line Plan.*

Gil Gregory of MRB Grey presented project Drawings. He asked that Moffat WSC directors and personnel provide any input they may have on the material specifications. Mr. Gregory stated that there is one additional utility easement required from a property owner. Ms. Miller confirmed that she would assist in obtaining that easement. Upon approval Gregory will get advertisements out to begin the bidding process. Motion to approve by Vice-President Harmon; seconded by Director Young. **Motion carried 5-0.**

12. Closed Session. Executive session IAW V.T.C.A. Government Code, Chapter 551.072. Deliberations about Real Property.

None.

13. Discussion and possible action on closed session items.

None.

14. Manager's Report.

Gregory presented Well #3 Project land acquisition plans for review. President Wilsey mentioned that negotiations are still in progress on land purchase.

15. Directors' Comments.

Sec'y-Treasurer Traudt welcomed Director Coufal to the Moffat WSC Board of Directors. President Wilsey concurred and stated that she is glad to have Director Coufal join the board. Director Coufal asked for more detail of what duties are required of the Personnel Committee in regards to the hiring of a General Manager. Director Young responded that the Personnel Committee primarily needs to do a prescreening process for all applicants and present any viable applicants to the rest of the board.

16. Adjourn.

VP Harmon moved to adjourn; seconded by Director Young. **Motion carried 5-0. Meeting adjourned at 8:02 pm.**

Subject to approval by the Board of Directors at the next regular Board Meeting on February 18, 2019.

Signed by: Presiding Officer Rafonda Wilsey
ATTEST: Secretary/Treasurer Cheyl Traudt

NOTE: A USB memory stick or Compact disk of this meeting is available upon request.

¹ Agenda items may be considered, deliberated and/or acted upon in a different order than set forth above.

² The Moffat Water Supply Corporation is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal opportunity for effective communications will be provided upon request. Please contact the office at 254-986-2457 at least 24 hours in advance if accommodation is needed.

³ Citizens who desire to address the Board on any matter may sign up to do so prior to the beginning of this meeting. Public comments will be received during this portion of the meeting. Please limit comments to 3 minutes. No discussion or final action will be taken by the Board at this meeting.

⁴ During the meeting, the Board reserves the right to go into executive session for any of the purposes authorized under V.T.C.A., Government Code, Chapter 551, for any item on the above agenda or as otherwise authorized by law.