

MOFFAT WATER SUPPLY CORPORATION
5460 LAKEAIRE BLVD., TEMPLE, TEXAS 76502
TEL: 254.986.2457 FAX: 254.986.2530
www.moffatwatersupply.com

Moffat Water Supply Corporation (MWSC) held a Monthly Board Meeting on **Monday, January 20, 2025**, after the Annual Board Meeting at 5:30 p.m. located at Moffat Community Center, 13410 Kuykendall Mountain Road, Temple, Texas, 76502.

Board Members Present:

Russell Coufal, President
John Bockhold, Vice President
Dewitt Mayfield, Secretary/Treasurer
Gerry Collier, Director
Paul Carr, Director

Board Members Absent:

Staff Members:

Damon Boniface
Rebecca Miller

Guests:

1. Call to order.

Vice President John Bockhold called meeting to order @ 5:57 p.m.

2. Presiding Officer Determined if a quorum is established.

Vice President John Bockhold established a quorum.

3. Invocation.

General Manager Damon Boniface, in the Annual Meeting that was held right before the monthly meeting.

4. Pledge of Allegiance to the flag.

President Coufal led the Pledge of Allegiance, in the Annual Meeting that was held right before the monthly meeting.

5. Discussion and possible action to adopt the order of the day.

Motion made by Secretary/Treasurer Dewitt Mayfield and seconded by Director Paul Carr.

Motion carried 4-0.

6. Public Comments.

None

7. Discussion and possible action for appointing one qualified member of the Board of Directors in accordance with MWS bylaws.

Motion to appoint Russell Coufal to fill the position until next election year was made by Secretary/Treasurer Dewitt Mayfield and seconded by Director Paul Carr.

Motion Carried 4-0.

8. Board of Directors shall elect a President

Motion to elect Russell Coufal as President made by Director Gerry Collier and seconded by Director Paul Carr.

Motion Carried 5-0.

9. Board of Directors shall elect a Vice President.

Motion to elect John Bockhold as Vice President made by Director Gerry Collier and seconded by Director Paul Carr.

Motion Carried 5-0.

10. Board of Directors shall elect a Secretary/Treasurer.

Motion to elect Dewitt Mayfield as Secretary/Treasurer made by Director Gerry Collier and seconded by Director Paul Carr.

Motion Carried 5-0.

11. Board President appoints all committee(s).

Motion to appoint all committees as they stand at this time made by Vice President John Bockhold and seconded by Secretary/Treasurer Dewitt Mayfield.

Motion Carried 5-0.

12. Discussion and possible action to approve a Resolution Nominating Candidate for Election to the Board of Directors at the Annual Meeting of Bluebonnet Water Supply Corporation.

Motion to appoint Dewitt Mayfield as primary representative and Russell Coufal as the alternate representative for Bluebonnet WSC made by Director Gerry Collier and seconded by Director Paul Carr.

Motion Carried 5-0.

13. Discussion and possible action to approve the minutes from November 18, 2024, monthly meeting and December 9, 2024, special called meetings.

Motion made to approve the minutes from November 2024 regular meeting and December special meeting by Vice President John Bockhold and seconded by Secretary/Treasurer Dewitt Mayfield.

Motion Carried 5-0.

14. Discussion and possible action to approve the Financial Report for November and December 2024 and disbursements to date, subject to audit.

GM Boniface mentioned that our water sales are \$138k, our income is up 2%, expenses are 5% over because of repairs and maintenance that carried over into this fiscal year: replacing parts for installation of meters. Wages and expenses are 3% over because of being short handed and having to contract some work out. We expect sales to go up because of the freeze, and then back down after the freeze.

Motion made to approve the Financial Report for November and December 2024 and disbursements to date by Secretary/Treasurer Dewitt Mayfield and seconded by Director Gerry Collier.

Motion Carried 5-0.

15. Discussion and possible action to approve Fiscal Year 2024 financial audit.

Motion made to approve Fiscal Year 2024 financial audit by Vice President John Bockhold and seconded by Director Gerry Collier.

Motion Carried 5-0.

16. Moffat WSC Board of Directors shall convene into Executive Session pursuant Texas Government Code, Section 551.071, consultation with attorney.

The Board went into Executive Session at 6:08 p.m. and returned to open session at 6:26 p.m.

17. Discussion and possible action on consultation with attorney.

No Action.

18. Report on Bluebonnet WSC regular monthly meeting for November 2024.

Secretary/Treasurer Dewitt Mayfield reported nothing of significance to report. They approved financial minutes. He stated they have their next meeting tomorrow.

19. General Manager's Report.

GM Boniface went over the pump station project. They had until Jan 31, 2025 to complete, which has now moved to May 5, 2025. There have been delays and little activity at the jobsite. It is very important to get this station back into service before our big demand hits. We can fill the elevated tanks quite full, so it is not affecting us much at this time with lower usage in the system. GM Boniface reviewed the contract, if the project is not complete by the date on the contract, we can move forward with liquidated damages of \$1,200 a day until it is in service, but he is not advocating that we do that at this time. GM Boniface will read through the contract more and get with our engineer to get this project moving quicker.

The elevated storage tank needs to be re-coated because of peeling paint. DB checked and the tank is still under warranty to have this complete.

GM Boniface went over a few new potential improvements in the system, including a subdivision on FM 2409 and a new RV Park on Highway 36.

20. Director's comments.

None.

21. Adjourned.

Meeting adjourned at 6:52 p.m.

Motion made by Director Paul Carr and seconded by Vice President John Bockhold.

Motion Carried 5-0.

Meeting adjourned at 6:52 p.m.

Subject to approval by the Board of Directors at the next Regular Monthly Board Meeting on February 17, 2025.

Signed by: Presiding Officer 

ATTEST: Secretary/Treasurer 

NOTE: A USB memory stick of this meeting is available upon request.

1 Agenda items may be considered, deliberated and/or acted upon in a different order than set forth above.
2 The Moffat Water Supply Corporation is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal opportunity for effective communications will be provided upon request. Please contact the office at 254-986-2457 at least 24 hours in advance if accommodation is needed.

3 Citizens who desire to address the Board on any matter may sign up to do so prior to the beginning of this meeting. Public comments will be received during this portion of the meeting. Please limit comments to 3 minutes. No discussion or final action will be taken by the Board at this meeting.

4 During the meeting, the Board reserves the right to go into executive session for any of the purposes authorized under V.T.C.A., Government Code, Chapter 551, for any item on the above agenda or as otherwise authorized by law.