

**MOFFAT WATER SUPPLY CORPORATION**  
**5460 LAKEAIRE BLVD., TEMPLE, TEXAS 76502**  
**TEL: 254.986.2457 FAX: 254.986.2530**  
**www.moffatwatersupply.com**

Moffat Water Supply Corporation (MWSC) held a Regular Board Meeting on **Monday, January 17, 2022**, located at Moffat Community Center, 13410 Kuykendall Mountain Road, Temple, Texas, 76502.

**Board Members Present:**

Russell Coufal, Vice-President  
Dewitt Mayfield, Sec./Treas.  
Jeff Haugh, Director

**Board Members Absent:**

Lafonda Wilsey, President

**Staff Members:**

Damon Boniface  
Rebecca Miller  
Jordan Padgett

**Guests:**

Gil Gregory  
Kyle Stanislav  
Otto Wiederhold

**1. Call to order.**

Vice-President Coufal called the meeting to order at 6:42pm.

**2. Presiding Officer determine if a quorum is established.**

Vice-President Coufal determined that a quorum was established.

**3. Invocation.**

Invocation led by General Manager Boniface during annual membership meeting.

**4. Pledge of Allegiance to the Flag.**

Pledge of Allegiance led by Vice-President Coufal.

**5. Discussion and possible action to adopt the order of the day.**

Motion to approve by Director Haugh, seconded by Director Mayfield.

**Motion carried 3-0.**

**6. Public Comments.**

No public comments.

**7. Discussion and possible action for appointing one qualified member to the Board of Directors in accordance with Moffat WSC bylaws.**

General Manager Boniface stated that as of today, Moffat WSC has not received any prospective applications.

According to the bylaws, the board has 60 days to fill the vacancy by appointment which is voted on by the directors. GM Boniface spoke to the legal team with TRWA and was told as long as the board is making an effort to fill to fill the position, there would not be any consequences if the search lasted more then 60 days.

**No action taken.**

**8. Board of Directors shall elect a President.**

Motion to elect Lafonda Wilsey as President approved by Director Haugh, seconded by Director Mayfield.

**Motion carried 3-0.**

**9. Board of Directors shall elect a Vice-President.**

Motion to elect Russell Coufal as Vice President approved by Director Haugh, seconded by Director Mayfield.

**Motion carried 3-0.**

**10. Board of Directors shall elect a Secretary-Treasurer.**

Motion to elect Dewitt Mayfield as Secretary-Treasurer approved by Director Haugh, seconded by Director Mayfield.

**Motion carried 3-0.**

**11. Board President appoints all committee(s).**

Motion to table item 11 to February board meeting approved by Sec./Treas., Mayfield, seconded by Director Haugh.

**Motion carried 3-0.**

**12. Discussion and possible action to approve a Resolution Nominating Candidate for Election to the Board of Directors at the Annual Meeting of Bluebonnet Water Supply Corporation.**

Motion to elect Director Jeff Haugh as primary and Vice-President Coufal as alternate made by Sec./Treas., Mayfield, seconded by Director Haugh.

**Motion carried 3-0**

**13. Discussion and possible action to approve the minutes from November 15, 2021, Regular Meeting.**

Motion to approve minutes from November 15, 2021, Regular Meeting made by Sec./Treas., Mayfield, seconded by Director Haugh.

**Motion carried 3-0.**

**14. Discussion and possible action to approve the minutes from December 2, 2021, Special Meeting.**

Motion to approve minutes from December 2, 2021, Special Meeting made by Director Haugh, seconded by Sec./Treas., Mayfield.

**Motion carried 3-0.**

**15. Discussion and possible action to approve the Financial Report for November and December 2021 and disbursements to date, subject to audit.**

Motion to approve the Financial Report for November and December 2021 made by Sec./Treas., Mayfield, seconded by Director Haugh.

**Motion carried 3-0.**

**16. Discussion and possible action to approve Fiscal Year 2021 financial audit.**

Motion to approve the fiscal year 2021 financial audit made by Sec./Treas., Mayfield, seconded by Director Haugh.

**Motion carried 3-0.**

**17. Discussion and possible action to approve preliminary design for Pump Station 1 system improvements.**

**No action taken.**

**18. General Manager's Report**

General Manager Boniface circled back to the first bullet point under his GM report on the agenda summary. He informed the board about him not being able to pick up the truck like he intended from Stanley Ford dealership due to terms previously agreed upon not being upheld by the dealer. GM Boniface stated he went to Bird-Kultgen in Waco and ordered a truck through them, and it should be here by April.

**a. Engineer's Report**

Gil Gregory said he shared everything he had during the annual meeting.

**19. Director's Comments.**

Sec./Treas., Mayfield stated he needed to find out what a secretary/treasurer does. GM Boniface stated the position is primarily involved with the budget process, signing approved Board meeting minutes, and responsible for appointing and serving on the credentials committee for Board election process. Boniface also stated staff takes care of most of the preparation work, making the sec./treas. duties easier.

Director Haugh encouraged finding another director to serve on the board.

**20. Adjourn.**

Motion to adjourn made by Director Haugh, seconded by Sec./Treas., Mayfield.

**Motion carried 3-0.**

*Meeting adjourned at 6:58pm.*

Subject to approval by the Board of Directors at the next regular Board Meeting on February 21, 2022.

Signed by: Presiding Officer 

ATTEST: Secretary/Treasurer 

NOTE: A USB memory stick or Compact disk of this meeting is available upon request.

*1 Agenda items may be considered, deliberated and/or acted upon in a different order than set forth above.*

*2 The Moffat Water Supply Corporation is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal opportunity for effective communications will be provided upon request. Please contact the office at 254-986-2457 at least 24 hours in advance if accommodation is needed.*

**3 Citizens who desire to address the Board on any matter may sign up to do so prior to the beginning of this meeting. Public comments will be received during this portion of the meeting. Please limit comments to 3 minutes. No discussion or final action will be taken by the Board at this meeting.**

*4 During the meeting, the Board reserves the right to go into executive session for any of the purposes authorized under V.T.C.A., Government Code, Chapter 551, for any item on the above agenda or as otherwise authorized by law.*