

**MOFFAT WATER SUPPLY CORPORATION**  
**5460 LAKEAIRE BLVD., TEMPLE, TEXAS 76502**  
**TEL: 254.986.2457 FAX: 254.986.2530**  
**www.moffatwatersupply.com**

Moffat Water Supply Corporation (MWSC) held an Annual Board Meeting on **Monday, January 16, 2023**, located at Moffat Community Center, 13410 Kuykendall Mountain Road, Temple, Texas, 76502.

**Board Members Present:**

Lafonda Brown, President  
Russel Coufal, Vice president  
Paul Carr, Director  
Dewitt Mayfield, Secretary/treasurer  
John Bockhold, Director

**Board Members Absent:**

**Staff Members:**

Damon Boniface  
Rebecca Miller  
Bailey Sanford

**Guests:**

Margaret Young  
Sandra Wilkerson  
Bernie Reynolds  
Cathy Boniface  
Gil Gregory  
Blake Stapp  
Otto Wiederhold

**1. Call to order.**

President Lafonda Brown called meeting to order @ 5:58pm.

**2. Presiding Officer Determined if a quorum is established.**

President Lafonda brown established a quorum.

**3. Invocation.**

General Manager Damon Boniface.

**4. Pledge of Allegiance to the flag.**

President Lafonda Brown led the Pledge of Allegiance.

**5. Discussion and possible action to adopt the order of the day.**

Motion by Vice-president Russel Coufal and a second by Dewitt Mayfield

**Motion Carried 5-0.**

**6. Public Comments.**

None.

**7. Discussion and possible action for appointing one qualified member to the Board of Directors in accordance with Moffat WSC bylaws.**

General Manager Boniface had provided an application of a candidate with the name of Paul Carr in the BOD packet. President Brown introduced him and made sure everyone got to meet him.

Motion by Treasurer/secretary Dewitt Mayfield and seconded by Vice-president Coufal

**Motion carried 5-0.**

**8. Board of Directors Shall elect a President.**

Lafonda Brown was happy to work with her community for the better and keep her position as Board of Directors, President.

Motion by sec/treas. Dewitt Mayfield and seconded by Director Paul Carr.

**Motion Carried 5-0.**

**9. Board of directors shall elect a Vice-President.**

Russel Coufal was happy to keep his position as Board of Directors Vice President.

Motion by Director John Bockhold and seconded by Sec./Treas. Dewitt Mayfield.

**Motion Carried 5-0.**

**10. Board of Directors shall elect a secretary/treasurer.**

Dewitt Mayfield was happy to keep serving on the board as Secretary/Treasurer.

Motion by Vice President Russel Coufal and seconded by Paul Carr.

**Motion Carried 5-0.**

**11. Board President appoints all committees.**

Financial Committee: Dewitt Mayfield, Damon Boniface, Paul Carr, and Rebecca Miller

Personnel Committee: Russel Coufal, John Bockhold

Emergency Drought Contingency Committee: Lafonda Brown, Damon Boniface, and Dewitt Mayfield.

**12. Discussion and possible action to approve a Resolution Nominating Candidate for election to the Board of Directors at the Annual Meeting of Bluebonnet Water Supply Corporation.**

GM Boniface stated that the board will need to elect a Primary Representative and an Alternate Representative for the Bluebonnet Board. Russel Coufal stated he would be happy to keep serving on the Board as an Alternate Representative. Dewitt Mayfield had volunteered to become the Primary Representative on the board.

Motion by Director John Bockhold and seconded by Paul Carr.

**Motion carried 5-0.**

**13. Discussion and possible actin to approve the minutes from November 21<sup>st</sup>, 2022 Regular meeting.**

Motion by Sec./Treas. Dewitt Mayfield and seconded by Russel Coufal.

**Motion carried 5-0.**

**14. Discussion and possible action to approve the minutes from December 5<sup>th</sup>, 2022, Special Meeting.**

Motion by Vice President Russel Coufal and seconded by Sec./Treas. Dewitt Mayfield.

**Motion carried 5-0.**

**15. Discussion and possible action to approve the financial report for November and December 2022 and disbursement to date, subject to audit.**

GM Boniface had stated the water supply continues to see an increase in water sales compared to previous year.

Motion by Sec./Treas Dewitt Mayfield and seconded by Director John Bockhold.

**Motion carried 5-0.**

**16. Discussion and possible action to approve the Fiscal Year 2022 financial audit.**

Motion by Sec./Treas. Dewitt Mayfield and seconded by Russel Coufal.

**Motion Carried 5-0.**

**17. Discussion and possible action to approve the Application for payment and Change Order from Maquire Iron Inc. for construction progress related to the new 2000,000-gallon elevated storage tank on Jubilee Springs Road.**

GM Boniface stated there was a payment sheet in the BOD packet from Maquire Iron and both he and MRB reviewed is and recommend Board approval in the amount of \$34,556.25.

Motion by Vice President Russel Coufal and seconded by Dewitt Mayfield

**Motion carried 5-0.**

**18. General Managers report**

GM Boniface stated he had nothing more to report then what was listed in the packet and offered Gil Gregory an opportunity give his capital project update.

Gil stated that the three large pieces are going to be together soon along with finishing up the blasting and final coats of paint. Gil stated a third-party inspector is inspecting all welding fabrication and painting. There will be a third-party inspector coming to approve the build. He mentioned color for the tank had been selected and the logo colors were in the matching phase still.

Director Bockhold asked about the timeline on completing the tank and Gil reassured everyone that we are very well within the timeline.

Gil stated that the pump station project will advertise in January and will be accept bids the first week of March.

**19. Directors' comments.**

Director Paul Carr stated that he is excited to be working with everyone on the board and he has always had very good service with the Moffat Water.

President brown thanked everyone for coming and the hard work towards the staff/board members. She is happy things are running smoothly.

**20. Adjourned.**

Motion by Director Paul Carr and a second by Dewitt Mayfield

**Motion 5-0**

**Meeting adjourned at 6:22 pm.**

Subject to approval by the Board of Directors at the next Annual Board Meeting on February 20, 2023.

Signed by: Presiding Officer Rafonda Brown

ATTEST: Secretary/Treasurer [Signature]

NOTE: A USB memory stick or Compact disk of this meeting is available upon request.

*1 Agenda items may be considered, deliberated and/or acted upon in a different order than set forth above.*

*2 The Moffat Water Supply Corporation is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal opportunity for effective communications will be provided upon request. Please contact the office at 254-986-2457 at least 24 hours in advance if accommodation is needed.*

**3 Citizens who desire to address the Board on any matter may sign up to do so prior to the beginning of this meeting. Public comments will be received during this portion of the meeting. Please limit comments to 3 minutes. No discussion or final action will be taken by the Board at this meeting.**

*4 During the meeting, the Board reserves the right to go into executive session for any of the purposes authorized under V.T.C.A., Government Code, Chapter 551, for any item on the above agenda or as otherwise authorized by law.*