

MOFFAT WATER SUPPLY CORPORATION
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Moffat Water Supply Corporation (MWSC) held a Monthly Board Meeting on **Monday, February 19, 2024**, located at Moffat Community Center, 13410 Kuykendall Mountain Road, Temple, Texas, 76502.

Board Members Present:

Russell Coufal, Vice President
Dewitt Mayfield, Secretary/treasurer
Paul Carr, Director
John Bockhold, Director

Board Members Absent:

Staff Members:

Damon Boniface
Rebecca Miller
Kaleigh Horton

Guests:

Gerry Collier

1. Call to order.

Vice President Coufal called meeting to order @ 5:30pm.

2. Presiding Officer Determined if a quorum is established.

Vice President Coufal established a quorum.

3. Invocation.

General Manager Damon Boniface.

4. Pledge of Allegiance to the flag.

Vice President Coufal led the Pledge of Allegiance.

5. Discussion and possible action to adopt the order of the day.

Motion by Secretary/Treasurer Dewitt Mayfield and seconded by Director Paul Carr.

Motion Carried 4-0.

6. Public Comments.

Brandon Whatley, owner of BWH Holdings, LLC, contested the need to pay Moffat's engineer to update their engineering report related to his proposed subdivision on Water Supply Road.

Kendall Wimberly, P.E., Turley Associates, Inc., contested on behalf of his client to pay Moffat's engineer to update their report related to the proposed subdivision on Water Supply Road for BWH Holdings, LLC.

No action

7. Discussion and possible action to approve amending the Resolution Declaring Unopposed Candidates of Moffat Water Supply Corporation Election for 2024.

GM Boniface stated the original resolution should have included Dewitt and Paul, and not John. According the Moffat's attorney the document needs to be approved for accuracy using the original approval date, December 4, 2023.

Motion by Director Paul Carr and seconded by Director John Bockhold.

Motion Carried 4-0.

8. Moffat WSC Board of Directors shall convene into Executive Session pursuant Texas Government Code, Section 551.074, personnel matters.

Board recessed at 5:38 p.m.

9. Discussion and possible action on personnel matters.

Board reconvened at 5:44 p.m.

Motion by Secretary/Treasurer Dewitt Mayfield and seconded by Director John Bockhold, to appoint Gerry Collier to fill the vacant seat on the Board of Directors of Moffat Water Supply Corporation.

Motion Carried 4-0.

10. Discussion and possible action to approve the minutes from the November 20, 2023, Regular Meeting, and December 4, 2023, and January 12, 2024, Special Meetings.

Motion made by Director John Bockhold and seconded by Secretary/Treasurer Dewitt Mayfield.

Motion Carried 5-0.

11. Discussion and possible action to approve the Financial Reports for November and December 2023, January 2024, and disbursements to date, subject to audit.

GM Boniface stated that he resolved the payroll liabilities discrepancies with QuickBooks, and the values are not within the budgeted amount for YTD. He explained when renewing employee offered insurance by the Corporation, the insurance company enrolled employees that separated from the Corporation prior to the renewal period, and they will credit our account for their error.

Further, he explained increased operating expenses for multiple budget items related to repairs and maintenance needs at pump station 2, annual lump sum payments, i.e., TRWA membership dues & large equipment maintenance, increased supplies and materials in response to repairing leaks identified from the system survey, and the need for additional staffing through the month of February. GM Boniface stated most of these budget items will start to balance over the next few months, and he ensured staff continues to monitor expenses to help balance the budget.

Motion made by Secretary/Treasurer Dewitt Mayfield and seconded by Director Paul Carr.

Motion Carried 5-0.

12. Discussion and possible action to approve a Resolution Nominating Candidate for Election to the Board of Directors at the Annual Meeting of Bluebonnet Water Supply Corporation.

GM Boniface presented both resolutions nominating two candidates (primary and alternate representatives from MWSC) to the Board for Bluebonnet WSC.

A motion by Director Paul Carr and seconded by Gerry Collier to appoint Dewitt Mayfield as the primary representative and Russell Coufal as the alternate representative.

Motion Carried 5-0.

13. Discussion and possible action regarding Moffat WSC's contingency plan in response to terroristic act(s) against the water supply.

GM Boniface stated the office has fielded questions related to possible terroristic acts against the water supply. He explained the water supply has a current Risk and Resilience Plan and Emergency Preparedness Plan per EPA and TCEQ, respectively, should something happen. Further, he stated the information contained in each document is confidential information and is protected by Homeland Security.

Boniface further explained how each pump stations' generator has the fuel capacity to operate their respective station for 24 hours or more, depending on the power load. This was determined using a power factor resource developed by FEMA as part of the Emergency Preparedness Plan.

Further, Boniface explained how Heart of Texas Electric Cooperative (Moffat electrical provider) can operate their system manually and still keep their customers in power, provided there is not a terroristic act against the state's main power grid.

No action.

14. Discussion and possible action for continuing to implement current water restrictions in accordance with Moffat WSC's Drought Contingency Plan and current drought conditions.

GM Boniface used a graph to depict how the lake level has increased above 578.7' elevation, and according to the Drought Contingency Plan, water restrictions must return to stage 1, volunteer restrictions.

There was additional discussion about how the water supply will likely have to implement stage 2 soon, unless there is significant rainfall within Lake Belton watershed that would significantly fill the lake going into peak summer demand.

Boniface stated how having a prolonged drought of this magnitude is an anomaly for Lake Belton and urged the Board to not consider any changes to the plan right now, until we pull out of the drought or if conditions warrant doing so.

Director Paul Carr stated we need to maintain that positive image with the public and need to rescind stage 2 restrictions according to the plan.

Motion by Secretary/Treasurer Dewitt Mayfield and seconded by Director Paul Carr.

Motion carried 5-0.

15. Moffat WSC Board of Directors shall convene into Executive Session pursuant Texas Government Code, Section 551.072, deliberation about real property.

GM Boniface stated the Board shall go into closed session, because to discuss this matter in open session would have a detrimental effect on Moffat's negotiating power.

The Board recessed at 6:32 p.m.

16. Discussion and possible action on deliberation about real property.

The Board reconvened at 6:56 p.m.

17. Report on Bluebonnet WSC regular meetings for November 21, 2023, and January 16, 2024, and special called meeting on February 2, 2024.

Secretary/Treasurer Dewitt Mayfield informed the board that Bluebonnet WSC intends to purchase 12 acres of land.

No action

18. General Manager's report.

GM Boniface reiterated Lafonda's accomplishment with obtaining her Certified Water Professional Certification from Texas A&M Engineering Extension Services. He stated prerequisites for the certificate involve over 250 hours of specialized training in water treatment and the certificate is close to a bachelor's degree. He stated Lafonda also possesses an A Water License which is the highest licensed issued by Texas Commission on Environmental Quality, plus over 20 years of experience in the water profession.

Director Paul Carr suggested we recognize Lafonda for her accomplishment.

19. Directors' comments.

None

20. Adjourned.

Meeting adjourned at 7:10 p.m.

Motion by Director Gerry Collier and a second by Director Paul Carr.

Motion 5-0

Meeting adjourned at 7:10 pm.

Subject to approval by the Board of Directors at the next Annual Board Meeting on March 18, 2024.

Signed by: Presiding Officer 

ATTEST: Secretary/Treasurer 

NOTE: A USB memory stick or Compact disk of this meeting is available upon request.

¹ Agenda items may be considered, deliberated and/or acted upon in a different order than set forth above.

² The Moffat Water Supply Corporation is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal opportunity for effective communications will be provided upon request. Please contact the office at 254-986-2457 at least 24 hours in advance if accommodation is needed.

*³ **Citizens who desire to address the Board on any matter may sign up to do so prior to the beginning of this meeting. Public comments will be received during this portion of the meeting. Please limit comments to 3 minutes. No discussion or final action will be taken by the Board at this meeting.***

⁴ During the meeting, the Board reserves the right to go into executive session for any of the purposes authorized under V.T.C.A., Government Code, Chapter 551, for any item on the above agenda or as otherwise authorized by law.