

MOFFAT WATER SUPPLY CORPORATION
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Moffat Water Supply Corporation (MWSC) held an Monthly Board Meeting on **Monday, April 15, 2024**, located at Moffat Community Center, 13410 Kuykendall Mountain Road, Temple, Texas, 76502.

Board Members Present:

Russell Coufal, President
John Bockhold, Vice President
Dewitt Mayfield, Secretary/treasurer
Paul Carr, Director
Gerry Collier, Director

Board Members Absent:

Staff Members:

Damon Boniface
Rebecca Miller
Kaleigh Horton
Lafonda Brown
John Young
Nathan Standfield
Bob Stewart

Guests:

Edgar Bounds

1. Call to order.

President Coufal called meeting to order @ 5:30pm.

2. Presiding Officer Determined if a quorum is established.

President Coufal established a quorum.

3. Invocation.

General Manager Damon Boniface.

4. Pledge of Allegiance to the flag.

President Coufal led the Pledge of Allegiance.

5. Discussion and possible action to adopt the order of the day.

Motion by Secretary/Treasurer Dewitt Mayfield and seconded by Director Paul Carr.

Motion Carried 5-0.

6. Public Comments.

None

7. Employee recognition for earning Certified Water Professional Certificate.

GM Boniface reiterated Lafonda's accomplishment with obtaining her Certified Water Professional Certification from Texas A&M Engineering Extension Services. He stated prerequisites for the certificate involve over 250 hours of specialized training in water treatment and the certificate is close to a bachelors degree. He stated Lafonda also possess an A Water License which the highest licensed issued by Texas Commission on Environmental Quality, plus over 20 years of experience in the water profession.

Lafonda described how she got started in the water profession and thanked those who have helped her throughout her career. She credited Edgar Bounds for giving her the opportunity to get into the water profession.

A photo was taken of the employees and directors.

No action.

8. Discussion and possible action to approve the minutes from the March 18, 2024 Regular Meeting.

Motion made by Secretary/Treasurer Dewitt Mayfield and seconded by Director Paul Carr.

Motion Carried 5-0.

9. Discussion and possible action to approve the Financial Report for March 2024, and disbursements to date, subject to audit.

GM Boniface stated that he projects our True-up from Bluebonnet to be around \$71,000 given the current trends of usage, however it will fluctuate month by month. We did use more surface water from Bluebonnet last month due to Well #2 pump having to be pulled and sent off for repairs. It is back in service and producing about 70 gallons more per minute than before.

Further, he explained our water loss being at 12%. He will be meeting soon with a local Mexia Water Supply to discuss further methods of calculation used for determining water loss to ensure we are reporting water loss percentage properly. Mexia claims their water loss it regularly less than 10% and he wants to see their methods used with controlling water loss.

Our net income FYTD is \$19,593.08. Water sales are down, and interest income continues to grow due to increased interest rates.

Motion made by Secretary/Treasurer Dewitt Mayfield and seconded by Director Gerry Collier.

Motion Carried 5-0.

10. Discussion and possible action to approve amending the Tariff.

GM Boniface suggested changing the installation fee on a standard meter to \$1,530.00 because of material and labor costs. He also suggested changing the trip fee to \$55.00. Further, he stated the changes to the installation fee section in the tariff will allow staff to evaluate installation expenses and update the fee accordingly.

A motion by Director Gerry Collier and seconded by Secretary/Treasurer Dewitt Mayfield.

Motion Carried 5-0.

11. Discussion and possible action to approve water tank maintenance contract for the existing elevated storage tank on South Whitehall Road.

GM Boniface stated that he has received three tank maintenance service agreement quotes to recoat the elevated storage tank on South Whitehall Rd, while maintaining the proper maintenance to the tank over the term of the agreement. He dismissed Maquire due to past work history and he found the loopholes in the one submitted by Utility Service Company that could cost the water supply more money in the long run.

Based on his interview and reference checks with Viking Industrial Painting, and Mary Margret's review of their agreement, GM Boniface recommends accepting the maintenance service agreement from Viking. He stated it is possible to terminate the contract with them at any time per 90-day notice. With the termination, we will still pay for the work and labor that has been done considering current market construction rates at the time of termination.

A motion Director by Paul Carr and seconded by Vice President John Bockhold.

Motion Carried 5-0.

12. Discussion and possible action to approve final payment to Maquire Iron, Inc.

GM Boniface stated Maquire has agreed to accept Moffat's demand for seeking liquidated damages in the amount of \$20,000.00 according to the contract agreement between both parties for defective construction. This amount will be deducted from the final payment.

No action.

13. Moffat WSC Board of Directors shall convene into Executive Session pursuant Texas Government Code, Sections 551.072, deliberation about real property.

GM Boniface stated there is no need to convene into closed session, as he has not received new information to discuss with the board regarding this matter.

14. Discussion and possible action on deliberation about real property.

No action.

15. Report on Bluebonnet WSC regular monthly meeting for March 2024.

Secretary/Treasurer Dewitt Mayfield mentioned how Bluebonnet is still in Stage II water restrictions, and the first loan payment for the new waterline to Spring Valley is expected to occur this summer.

No action

16. General Manager's report.

GM Boniface expressed his appreciation to the employees and board for service.

17. Directors' comments.

President Coufal congratulated Lafonda again on her accomplishment and thanked her for her dedication to the water supply.

18. Adjourned.

Meeting adjourned at 6:19 p.m.

Motion by Vice President John Bockhold and seconded by Director Gerry Collier.

Motion 5-0

Meeting adjourned at 6:19 pm.

Subject to approval by the Board of Directors at the next Annual Board Meeting on June 17, 2024.

Signed by: Presiding Officer *Russell*

ATTEST: Secretary/Treasurer *J. J. J.*

NOTE: A USB memory stick of this meeting is available upon request.

- 1 Agenda items may be considered, deliberated and/or acted upon in a different order than set forth above.*
- 2 The Moffat Water Supply Corporation is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal opportunity for effective communications will be provided upon request. Please contact the office at 254-986-2457 at least 24 hours in advance if accommodation is needed.*
- 3 Citizens who desire to address the Board on any matter may sign up to do so prior to the beginning of this meeting. Public comments will be received during this portion of the meeting. Please limit comments to 3 minutes. No discussion or final action will be taken by the Board at this meeting.**
- 4 During the meeting, the Board reserves the right to go into executive session for any of the purposes authorized under V.T.C.A., Government Code, Chapter 551, for any item on the above agenda or as otherwise authorized by law.*