

MOFFAT WATER SUPPLY CORPORATION
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Moffat Water Supply Corporation (MWSC) held a Monthly Board Meeting on **Monday, June 17, 2024**, at 5:30 P.M. located at Moffat Community Center, 13410 Kuykendall Mountain Road, Temple, Texas, 76502.

Board Members Present:

John Bockhold, Vice President
Dewitt Mayfield, Secretary/Treasurer
Paul Carr, Director
Gerry Collier, Director

Board Members Absent:

Russell Coufal, President

Staff Members:

Damon Boniface
Rebecca Miller

Guests:

1. Call to order.

Vice President John Bockhold called meeting to order @ 5:30pm.

2. Presiding Officer Determined if a quorum is established.

Vice President John Bockhold established a quorum.

3. Invocation.

General Manager Damon Boniface.

4. Pledge of Allegiance to the flag.

Vice President John Bockhold led the Pledge of Allegiance.

5. Discussion and possible action to adopt the order of the day.

Motion by Secretary/Treasurer Dewitt Mayfield and seconded by Director Paul Carr.

Motion Carried 4-0.

6. Public Comments.

None

7. Discussion and possible action to ratify all action items taken at the April 15, 2024, monthly board meeting for Moffat WSC.

GM Boniface noticed on the day of the April meeting that the meeting start time was inadvertently left off the agenda. However, the meeting time was immediately posted on our website and the meeting was held at its usual time. Mary Margaret confirmed we were not in violation of the Texas Open Meeting Act, but in the event that there is ever a question regarding validity of the action taken at the meeting, she suggested having the board consider ratifying all action taken during the meeting.

Motion made by Secretary/Treasurer Dewitt Mayfield and seconded by Director Paul Carr.

Motion Carried 4-0.

8. Discussion and possible action to approve the ratifying the April 15, 2024, Regular Meeting.

This was a duplicate from number 7. No motion needed.

9. Discussion and possible action to approve the minutes from the April 15, 2024 Regular Meeting.

Motion made by Secretary/Treasurer Dewitt Mayfield and seconded by Director Gerry Collier.

Motion Carried 4-0.

10. Discussion and possible action to approve the Financial Report for April and May 2024, and disbursements to date, subject to audit.

GM Boniface stated the Engineering fee of \$8,000 from Walker Partners, was assisting him with developing the water conservation plan.

Repairs and maintenance are over budget because of a \$9,000 bill from our electrician for their services during the freeze. We had to purchase new pressure transducers because they froze and broke, but that expense item should balance out as we continue through the year.

He stated now that we are in the summer months, our income will continue to increase.

GM estimated Moffat's true-up will be \$69,000, which will be used as credit to pay September's water bill from Bluebonnet.

Motion made by Director Paul Carr and seconded by Director Gerry Collier.

Motion Carried 4-0.

11. Discussion and possible action to accept public input on the proposed revised Drought Contingency Plan.

No public, no action needed.

12. Discussion and possible action to update Moffat WSC's Tariff by approving a resolution for adopting the revised Drought Contingency Plan.

GM Boniface stated the BRA updated the trigger levels in their Drought Contingency plan, which requires us and Bluebonnet to follow suit. He explained the changes to Moffat's drought plan and recommended board approval as presented.

GM Boniface clarified his interpretation in enforcing violation penalties listed in the plan, per question from Director Paul Carr. He said he would look at other plans to see how they word their plan's section related to violation penalties.

A motion by Secretary/Treasurer Dewitt Mayfield and seconded by Director Gerry Collier.

Motion Carried 4-0.

13. Discussion and possible action to approve a resolution adopting Moffat WSC's updated Water Conservation Plan, per Texas Water Development Board requirements.

GM Boniface explained the proposed updated Water Conservation Plan and water conservation goals for the next 5 and 10 years' usage per capita and different techniques used for controlling water loss. He stated plan must be update every five years per TWDB, and recommended board approval.

A motion by Secretary/Treasurer Dewitt Mayfield and seconded by Director Gerry Collier.

Motion Carried 4-0.

14. Discussion and possible action to approve final payment to Maquire Iron, Inc., for constructing the new elevated storage tank.

GM Boniface explained final payout to Maquire Iron, Inc. in the amount \$53,064.63 pending signature on the settlement agreement. Mary Magaret has reviewed and approved the final documents related to the settlement and GM recommended board approval.

A motion by Director Paul Carr and seconded by Secretary/Treasurer Dewitt Mayfield.

Motion Carried 4-0.

15. Moffat WSC Board of Directors shall convene into Executive Session pursuant Texas Government Code, Sections 551.072, deliberation about real property.

The board went into closed session at 6:10 p.m. and returned at 6:16 p.m.

16. Discussion and possible action on deliberation about real property.

No action.

17. Report on Bluebonnet WSC regular monthly meeting for April and May 2024.

Secretary/Treasurer Dewitt Mayfield mentioned that Bluebonnet's raw water pump #1 is having some issues that will need to be repaired soon. They are also still in the process of getting easements for the Spring Valley line extension project, which is the cause for the rate increase. Bluebonnet GM also requested all customers make timely payment.

No action

18. General Manager's report.

GM Boniface stated crews are focused on catching up on installs that are backed up due to the recent tornado and rain we received. He also mentioned this is the fourth year implementing the Heat Safety Program which includes all the heavy lifting for the operators in the morning, and in the afternoons, they will be working on lighter tasks. If heavy lifting is required in the afternoons, they must take frequent breaks. They each have their own coolers, water/ice, and electrolyte drinks.

GM Boniface reported on the Lead and Copper surveys, Rebecca did a great job creating the survey and Kaleigh has been entering the data as they come in.

19. Directors' comments.

Vice President reminded everyone to complete the Lead and Copper survey and submit them to the office and thanked all for their attendance.

20. Adjourned.

Meeting adjourned at 6:28 p.m.

A motion by Secretary/Treasurer Dewitt Mayfield and seconded by Director Gerry Collier.

Motion Carried 4-0.

Meeting adjourned at 6:28 pm.

Subject to approval by the Board of Directors at the next Annual Board Meeting on July 15, 2024.

Signed by: Presiding Officer

ATTEST: Secretary/Treasurer

NOTE: A USB memory stick of this meeting is available upon request.

- 1 Agenda items may be considered, deliberated and/or acted upon in a different order than set forth above.*
- 2 The Moffat Water Supply Corporation is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal opportunity for effective communications will be provided upon request. Please contact the office at 254-986-2457 at least 24 hours in advance if accommodation is needed.*
- 3 Citizens who desire to address the Board on any matter may sign up to do so prior to the beginning of this meeting. Public comments will be received during this portion of the meeting. Please limit comments to 3 minutes. No discussion or final action will be taken by the Board at this meeting.**
- 4 During the meeting, the Board reserves the right to go into executive session for any of the purposes authorized under V.T.C.A., Government Code, Chapter 551, for any item on the above agenda or as otherwise authorized by law.*