

MOFFAT WATER SUPPLY CORPORATION
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Moffat Water Supply Corporation (MWSC) held a Special Board Meeting on **Monday, June 19, 2023**, located at Moffat Community Center, 13410 Kuykendall Mountain Road, Temple, Texas, 76502.

Board Members Present:

Lafonda Brown, President
Russel Coufal, Vice President
Dewitt Mayfield, Sec./Treas
Paul Carr, Director
John Bockhold, Director

Board Members Absent:

Staff Members:

Damon Boniface
Rebecca Miller
Bailey Sanford

Guests:

1. Call to order.

President Brown called the meeting to order at 5:31 pm.

2. The Presiding Officer determines if a quorum is established.

President Brown determined that a quorum was established.

3. Invocation.

Invocation led by General Manager Boniface.

4. Pledge of Allegiance to the Flag.

Pledge of Allegiance led by President Brown

5. Discussion and possible action to adopt the order of the day.

Motion to approve by Vice president Russell Coufal and seconded by Director Paul Carr.

Motion carried 5-0.

6. Public Comments.

None.

7. Discussion and possible action to approve the minutes from May 15th, 2023, Regular Meeting.

Motion to approve by Sec./Treas. Dewitt Mayfield and seconded by Vice president Russell Coufal.
Motion carried 5-0.

8. Discussion and possible action to approve the financial report for May 2023 and disbursement to date, subject to audit.

GM Boniface states that he looked at the fiscal year comparison between 2022 & 2023 and he finds that MWSC is seeing growth in terms of income.

Staff sent the Well 2 meter off to be tested and we got a new one to install until we get the test results back. Dewitt asked if it was possible that well 2 meter had been reading wrong, causing water loss to appear so high. Lafonda did answer that it is possible. There is a big difference in water loss so if Well 2 Meter comes back okay, then GM Boniface will advise having Bluebonnet WSC meters tested.

Motion to approve by Vice President Russell Coufal and seconded by Sec./Treas Dewitt Mayfield

Motion carried 5-0.

9. Discussion and possible action to approve audit engagement letter from Ludwick, Montgomery and Stapp, P.C for fiscal year ending September 30th, 2023.

GM Boniface provided the letter from Ludwick, Montgomery, and Stapp in the Board packet to show and recommend using LMS, P.C. to perform our next financial audit at the cost of \$10,875.00.

Motion to approve by Director Paul Carr and seconded Vice President Russell Coufal

Motion carried 5-0.

10. Discussion and possible action on Lead Service line Inventory requirements per the United States E.P.A revised Lead and copper Rule.

GM Boniface provided a diagram of how we would identify the material used in water lines on the customers' sides and the service lines connected to the meter. Staff plan to use Bell CAD record of year the house was built to eliminate homes that are not within the date range for possible lead service lines. MWSC will be notified of what is necessary to identify if the customer has lead and/or copper pipes.

Operators will have to go on site in some scenarios to make sure we are identifying houses with lead and copper service lines. Texas Water Development Board has implemented a program offering loan and grant money to help water systems cover the cost incurred to identify houses with lead and copper service lines. It will be up to the board if MWSC wants to follow through with accepting the loan or grant money.

Dewitt asked about a timeline on getting the inventory done and GM Boniface stated Rebecca, Bailey and himself are going to working little bits at a time each week. TCEQ has stated that lead service line inventories are due by October 16, 2024.

No Action Taken.

11. Discussion and possible action to approve proposal from Acoustic Leak Detection, LLC Georgetown, TX. For Professional services involving water line survey using Acoustic Leak Detection for reducing water loss.

There was a packet provided to the board explaining the Acoustic Leak Detection and what the rate/schedule is. For them to come out and survey our line it is \$215/Mile. They will be able to identify any leak no matter the circumstance. It will be over \$5,400.00 per trip to come out and survey our water system.

GM Boniface recommends they approve the payment and move forward with having Acoustic Leak Detection to come out and survey our system for water leaks.

Motion to approve by Director John Bockhold and seconded by Director Paul Carr.

Motion Carried 5-0.

12. Discussion and possible action to approve the application for payment and change order from Maquire Iron, Inc. for construction related to the new 200,000- gallon elevated storage tank located on Jubilee Springs Rd.

Gm Boniface has not received a pay application form Maquire Iron because they have not been on sight working. Everyone is waiting for the tank to be disinfected before moving forward with anything else on the elevated storage tank. GM Boniface stated that he is awaiting communication from our engineer on when tank disinfection will take place.

GM Boniface hopes that early July is when the Elevated storage tank will be in service.

No Action Taken.

13. Discussion and possible action to approve the application for payment and change Orders from K & R Flannigan Construction, LLC for construction related to installing a new 3-inch water line on Moffat Loop and Terrell Ln.

GM Boniface states that He included the pay application from K & R Flannigan in the BOD packet and the amount owed for the project is \$31,790.17. MWSC is very satisfied with the work performed by Flannigan on the project. They did a good cleanup job, and the customers were happy.

Moton to approve by Sec./Treas. Dewitt Mayfield and seconded by Director John Bockhold.

Motion Carried 5-0.

14. Report on Bluebonnets WSC monthly board meeting, May 16th, 2023.

The meeting only lasted a couple of minutes and there was not any significant news to bring to the attention of the MWSC board. The only subject brought up was the Spring Valley Project.

No Action Taken.

15. General Managers report.

Gm Boniface states that MWSC had a heat safety meeting and congratulated Bailey on taking control of that meeting and getting a presentation together. He explains we have come up with a plan to stay inside in the afternoon and do the hard work in the morning to stay cool.

He provided more information in the General Managers packet for the Board but did not have anything else to discuss.

No Action Taken.

16. Director's Comments.

Russel states that insurance will be going up about 20% because of the prices in the economy going up as well as all the claims that people are filing. Prices going up everywhere else will affect the cost of each individual's insurance.

GM Boniface will be scheduling with Dewitt and John to plan for the health benefits of 2024 for MWSC employees.

No Action Taken.

17. Adjourn.

Motion to adjourn made by Sec./Treas. Dewitt Mayfield, seconded by Director Paul Carr.

Motion carried 5-0.

Meeting adjourned at 6:16 pm.

Subject to approval by the Board of Directors at the next regular Board Meeting on July 17, 2023.

Signed by: Presiding Officer Rafonda Brown

ATTEST: Secretary/Treasurer [Signature]

NOTE: A USB memory stick or Compact disk of this meeting is available upon request.

1 Agenda items may be considered, deliberated and/or acted upon in a different order than set forth above.

2 The Moffat Water Supply Corporation is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal opportunity for effective communications will be provided upon request. Please contact the office at 254-986-2457 at least 24 hours in advance if accommodation is needed.

3 Citizens who desire to address the Board on any matter may sign up to do so prior to the beginning of this meeting. Public comments will be received during this portion of the meeting. Please limit comments to 3 minutes. No discussion or final action will be taken by the Board at this meeting.

4 During the meeting, the Board reserves the right to go into executive session for any of the purposes authorized under V.T.C.A., Government Code, Chapter 551, for any item on the above agenda or as otherwise authorized by law.