

MOFFAT WATER SUPPLY CORPORATION
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Moffat Water Supply Corporation (MWSC) held a Regular Board Meeting on **Monday, September 19, 2022**, at Moffat Community Center, 13410 Kuykendall Mountain Road, Temple, Texas, 76502.

Board Members Present:

Lafonda Wilsey, President
Russell Coufal, Vice-President
Dewitt Mayfield, Sec./Treas.
Jeff Haugh, Director
John Bockhold, Director

Board Members Absent:

None

Staff Members:

Damon Boniface
Rebecca Miller
Bailey Sanford

Guests:

Gil Gregory

1. Call to order.

President Wilsey called the meeting to order at 5:30pm

2. Presiding Officer determine if a quorum is established.

President Wilsey determined that a quorum was established.

3. Invocation.

Invocation led by General Manager Damon Boniface.

4. Pledge of Allegiance to the Flag.

Pledge of Allegiance led by President Wilsey.

5. Discussion and possible action to adopt the order of the day.

Motion to approve by Secretary/Treasurer Dewitt Mayfield, seconded by John Bockhold

Motion carried 5-0.

6. Public Comments.

No public comments.

7. Discussion and possible action to approve the Minutes from the July 18, 2022, regular meeting.

Motion to approve made by Secretary/Treasurer Dewitt Mayfield, seconded by John Bockhold

Motion carried 5-0.

8. Discussion and possible action to approve the Financial Report for July and August 2022 and disbursements to date, subject to audit.

Motion to approve July & August 2022 Financial Reports and disbursements to date, subject to audit made by Director Jeff Haugh, seconded by Director John Bockhold.

Motion carried 5-0.

9. Closed Session. Executive session IAW V.T.C.A. Government Code, Chapter 551.074, personnel matters.

President Lafonda Wilsey closed regular session and moved into Executive Session at 5:34pm

President Lafonda Wilsey reconvened Regular Session at 5:38pm

10. Discussion and possible action on personnel matters.

Motion by Vice-President Russel Coufal and seconded by Secretary/ Treasurer Dewitt Mayfield to hire an additional water operator.

Motion carried 5:0

11. Discussion and possible action on adopting election procedures for 2023 annual membership meeting in accordance with the Texas Water Code sections 67.0051-0055 and 67.007.

GM Boniface stated that Texas Rural Water Association updated the election procedures for the annual election and recommended Board approval. Gm Boniface stated John Bockhold must go through the election process to finish three year-term for 2023.

GM Boniface clarified with Secretary/Treasurer Dewitt Mayfield that he is the chairman for the Election Committee and Margaret Young and Sondra Wilkerson have agreed to serve on the committee with him. GM stated if there were an election, staff would verify each applicant is eligible to serve on the Board prior to the committee meeting.

Motion to approve election procedures for 2023 annual membership by Director Jeff Haugh and seconded by Secretary/Treasurer Dewitt Mayfield .

Motion carried 5:0

12. Discussion and possible action on 200,000-gallon elevated storage tank capital improvement project on Jubilee Springs Road.

No action.

13. Discussion and possible action to approve Texas Water Development Board loan documents, Litigation Certificate, Compliance and Representations Certificate and Agreement Execution Resolution.

GM Boniface stated that Texas Water Development Board requires the documents to be approved and signed prior to loan closing on October 19, 2022.

Motion made to approve the TWDB documents by Director Jeff Haugh and seconded by Director John Bockhold

Motion carried 5-0.

14. General Manager's Report.

GM Boniface reported that he met with Clearwater Underground Water Conservation District about amending both well permits for increasing the annual maximum withdraw from the aquifer. Currently MWSC is permitted to withdraw 66,000,000 per year. Secretary/ Treasurer Dewitt Mayfield asked how more capacity we are going to request. Boniface stated that value will be determined using historical usage and projected future water needs listed in the Master Plan. GM Boniface stated he solicited a proposal from Walker Partners to assist with the application process to amend the permits and submitting an engineer's justification letter for increasing the maximum withdraw capacity. The application fee alone is approximately \$6,000, to be paid to Clearwater.

Director John Bockhold asked if MWSC pumps 66,000,000 every year and GM Boniface stated since his tenure, yes. He stated it is less expensive to pump ground water compared to purchasing water from Bluebonnet at a rate of \$3.50 per thousand gallons.

The Board and GM welcomed Bailey Sanford to the team.

Director Jeff Haugh asked if we have a position on the proposed BRA pipeline connecting Lake Belton and Stillhouse Hollow Lake. GM Boniface stated BRA is the governing agency for the Brazos Basin and they have the authority to the distribute water to best serve the Basin. In addition, MWSC does not have a contract with BRA and therefore has no vote in the matter.

Director John Bockhold asked about the Texas Water Code Section 67.0105 regarding MWSC's requirement to provide fire protection. GM Boniface stated he inserted the regulation to educate the Board and how MWSC is not required to provide fire protection. Further, he stated how he has received multiple calls from the membership asking why there is not a fire hydrant in their neighborhood and explained to them that MWSC installs hydrants for system maintenance and use by the fire department and according to Code, MWSC is not required to provide fire suppression, unlike a governmental agency.

Secretary/Treasurer Dewitt Mayfield asked about the difference between red and black fire hydrants. GM explained how red means MWSC guarantees the hydrant will produce maximum flow as opposed to black hydrants, which indicates no guarantee. Mayfield clarified that red means we are guaranteeing proper production and GM Boniface confirmed his comment.

Secretary/Treasurer Dewitt Mayfield asked if Moffat VFD knows the difference between a black and red hydrant. GM Boniface stated he thinks the fire chief would know the difference but has not spoke to him directly about it. Mayfield suggested that MWSC reach out to them about this matter. President Lafonda Wilsey said she has discussed this with Damon and together they will connect with MVFD and offer to educate them on color differences and how to properly operate a fire hydrant.

Secretary/Treasurer Dewitt Mayfield asked is there is an industry standard used with installing fire hydrants. GM Boniface stated systems required to provide fire suppression must install a hydrant every five hundred feet.

President Lafonda Wilsey stated there is risk with collapsing system pipe because a large portion of the system is comprised of older thin wall class pipe. Wilsey said a fire truck connected to a water system, sucks water from the waterlines and black fire hydrants protects our system as a whole.

Director John Bockhold asked if we know how much water the fire department uses each month. GM Boniface stated if they fill their truck from an unmetered location, they traditionally do not turn in the volume used to our office. He said if they know the water tank's capacity, it would be easy for them estimate how much water was used to fill it.

Engineer's Report:

Payment application from Maguire Iron did not list deduction for tank mixer and must be corrected by before presenting to the Board for approval.

Deer Grove is still needing to collect Bacteriological samples and the final construction walk through is scheduled for September 21st.

Russel Coufal left meeting @ 6:23pm

John Bockhold left meeting @ 6:26pm

15. Directors Comments.

President Wilsey thanked everyone for their hard work and welcomed Bailey Sanford to the team.

16. Adjourn.

Motion to adjourn made by Dewitt Mayfield, seconded by Director Jeff Haugh

Motion carried 5-0.

Meeting adjourned at 6:29pm.

Subject to approval by the Board of Directors at the next regular Board Meeting on September 19, 2022.

Signed by: Presiding Officer Lafonda Wulsey

ATTEST: Secretary/Treasurer [Signature]

NOTE: A USB memory stick or Compact disk of this meeting is available upon request.

- 1 Agenda items may be considered, deliberated and/or acted upon in a different order than set forth above.*
- 2 The Moffat Water Supply Corporation is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal opportunity for effective communications will be provided upon request. Please contact the office at 254-986-2457 at least 24 hours in advance if accommodation is needed.*
- 3 Citizens who desire to address the Board on any matter may sign up to do so prior to the beginning of this meeting. Public comments will be received during this portion of the meeting. Please limit comments to 3 minutes. No discussion or final action will be taken by the Board at this meeting.**
- 4 During the meeting, the Board reserves the right to go into executive session for any of the purposes authorized under V.T.C.A., Government Code, Chapter 551, for any item on the above agenda or as otherwise authorized by law.*